

*** Required fields****Use this form to create a customer profile for freight transportation, billing, dispatch, and document handling.**

This setup form does not approve credit by itself. Credit terms require separate approval by Black Eagle Linehaul Services LLC.

1. COMPANY INFORMATION

Legal business name *

Trade name / DBA

Federal Tax ID / EIN ***Physical street address *****City, State, ZIP *****Country ***

Mailing address, if different

Website

Years

Business type *☐ Corporation☐ LLC☐ Partnership☐ Sole Proprietor☐ Other

2. PRIMARY CONTACTS

Primary contact name *

Operations / dispatch contact

Title

Operations phone

Phone *

Operations email

Email *

After-hours contact

3. BILLING AND INVOICE REQUIREMENTS

Accounts payable contact *

PO required? If yes, describe

AP email for invoices *

Invoice portal / upload instructions

AP phone *

Preferred invoice method

Billing address

Preferred payment method

Billing city, state, ZIP

Billing notes

4. SHIPPING PROFILE AND SERVICES

Services expected

☐ FTL ☐ LTL ☐ Dry Van ☐ Reefer ☐ Flatbed ☐ Cross-Border☐ Dedicated ☐ Other**Primary commodities ***

Avg. shipments / month

Avg. weight

Palletized?

Hazmat?

Temperature range

Declared value range

Equipment preference

Special handling needs

5. CUSTOMER NOTES

Additional customer profile notes

6. REGULAR SHIPPING LOCATIONS AND LANES

optional

Use this section for common lanes, recurring pickup or delivery points, and expected routing patterns.

Origin city / state	Destination city / state	Frequency	Service	Equipment	Notes

7. ACCESSORIAL AND SITE REQUIREMENTS

Common site or delivery requirements

- ☐ Liftgate
 ☐ Residential
 ☐ Inside pickup / delivery
 ☐ Limited access
 ☐ Appointment
- ☐ Driver assist
 ☐ Sort / segregate
 ☐ Detention possible
 ☐ After-hours service
 ☐ Port / border

Additional site notes

8. DOCUMENT PREFERENCES AND COMPLIANCE

Documents usually required by customer

- | | | | | |
|---|--|--|--|---------------------------------|
| ☐ Bill of Lading | ☐ Proof of Delivery | ☐ Invoice | ☐ Rate confirmation | ☐ Photos |
| ☐ Commercial Invoice | ☐ Packing List | ☐ USMCA / origin cert | ☐ COI required | |

Invoice backup requirements / document notes

9. COMMUNICATION PREFERENCES

Preferred status update method

- | | | | | | | |
|--------------------------------|--------------------------------|-----------------------------------|---------------------------------|------------------------------------|--------------------------------|-------------|
| ☐ Email | ☐ Phone | ☐ Text/SMS | ☐ Portal | ☐ EDI / API | ☐ Other | <div></div> |
|--------------------------------|--------------------------------|-----------------------------------|---------------------------------|------------------------------------|--------------------------------|-------------|

Status update frequency

- | | | | |
|-------------------------------------|--------------------------------|--|---|
| ☐ Each event | ☐ Daily | ☐ Exceptions only | ☐ Pickup and delivery only |
|-------------------------------------|--------------------------------|--|---|

Tracking notification email(s)

Billing notification email(s)

Escalation contact

10. REQUIRED DOCUMENTS / ATTACHMENTS

- | | | |
|--|---|---|
| ☐ W-9 / tax form | ☐ Credit application, if terms requested | ☐ Certificate of Insurance, if requested |
| ☐ Tax exempt certificate, if applicable | ☐ Internal vendor setup forms | ☐ Other |
-

11. AUTHORIZATION AND ACKNOWLEDGMENT

I certify that the information provided is accurate and that I am authorized to request customer setup for the company listed above. I understand this setup form does not guarantee credit approval, pricing, equipment availability, or shipment acceptance until confirmed by Black Eagle Linehaul Services LLC.

12. AUTHORIZED SIGNATURE

Authorized name *

Title

Phone / email *

Date *

Signature of authorized person *

Company name *

13. SETUP NOTES

Submit this completed form with any required setup documents. Black Eagle Linehaul Services LLC may request additional information before activating a customer profile.

Additional comments

SUBMIT VIA EMAIL**RESET FORM**